

**Alexandria Senior Center  
Board Meeting  
February 8, 2023**

The meeting was called to order by President D. Shea. The Pledge of Allegiance was recited by all in attendance. Present were D. Shea, M. Nitti, D. Benson, T. Tebben, and K. Eastlund. Guests were Shelli-Kae Foster, and Carol Strong. Absent were D. Dilly, C. Barlage, S. Quitmeyer and Tina Snell.

**Secretary's Report:** The minutes were approved via email on January 17<sup>th</sup>, so no motions were necessary. The minutes were approved via email so they could be taken to the bank for signature card completion.

**Treasurer's Report:** M. Nitti reviewed the treasurer's report. Total cash on hand January 31, 2023 was \$192,968 with a net gross profit of \$4,419, operating expenses for the month were \$12,124 with depreciation of \$715. Net loss for the month was \$8,420.

We did not received our NSI rental payment in January. Expenses included \$2050 for floor refinishing, the meeting room remodel of \$1750 and snow removal of \$1251. The \$30,000 was moved from the endowment savings account to a CD. K. Eastlund made a motion to approve the treasurer report, second by D. Benson, motion passed.

**Executive Director's report:** Shelli-Kae went over her report. The deadline for the March newsletter is February 15<sup>th</sup>. We currently have 621 active members, with many renewals coming in.

There are many program successes lately. New programs have taken off and events are being well attended. The tech class with the high school went great. Now that the meeting room project is done, Shelli-Kae would like to see the room get a fresh coat of paint, with the wall paper removed. The Golden K's have noted that they do not need the big wooden signs on the North wall and could get by with a bulletin board. The AV equipment has been moved into the cabinet. M. Nitti noted that she currently does the Thank You letters for the center and with her added responsibilities of Treasurer and HR contact she would like to give that up. The opportunity will be put in the newsletter.

Shelli-Kae shared the outcome of the January 24<sup>th</sup> meeting. Everyone in attendance felt that it was well attended and the information that was shared was very good. She will be attending several upcoming township, county and city meetings, asking for commitments by April 15<sup>th</sup> in writing.

Mikko will be performing Irish music on March 12 from 1-3pm. The date for the Spring Luncheon is April 15<sup>th</sup>, Safety for Senior's is April 22, and the date for the Volunteer appreciation event will be Friday, April 28<sup>th</sup>. More details to come. See Shelli-Kae's report for additional information.

**Executive Committee Report:** K. Eastlund is the new chair of the committee. She stated that they did have a meeting and reviewed the purpose and goals of the committee. We prioritized outstanding items from last year.

**Old Business:**

**MOU:** The Memorandum of Understanding was returned from the attorney and it was discussed by the group. Noting from the attorney, that this does not bind us in any way. M. Nitti made a motion for the President to sign it and send to the YMCA for their signature, second by K. Eastlund, motion passed. We talked about when we should start on the operational agreements, and the group felt we should wait until we hear back from the townships, county and city before moving ahead. If we do not have support, it may not be possible to move ahead. We will need to make sure our budget is planned for sustainability either way.

**New Business:**

**Volunteer Contact:** M. Nitti explained what she feels we need with regards to volunteers. This too could be put in the newsletter to see if someone would be willing to do this. When members join they note if they would be willing to volunteer and in what area or capacity. Most often no one ever follows up with them and their talents are not being utilized. The marketing committee and CJ are working on a list of volunteer opportunities that could perhaps be given to new members as a first step, or to help the front desk volunteer in sharing opportunities with new members.

**Change meeting date:** With such a small group, we decided to table this until next meeting to get everyone's input.

**Finance committee report:** M. Nitti shared the 2023 preliminary budget, with changes to include a part time employee to assist Shelli-Kae during the YMCA project. After discussion, T. Tebben made a motion to approve to budget, with M. Nitti second, motion passed. The audit committee will be meeting on Friday to audit the 2022 expenses and income reports.

**Part-time help:** We discussed the need to have someone assist Shelli-Kae with administrative and program support as we move forward in the center expansion. The exec committee had begun the preliminary job description for a part-time person and it will continue to be worked on. This position would not be filled until closer to fall.

**Director Compensation:** M. Nitti shared the reward statement for Shelli-Kae and it was reviewed by all. Several board members and volunteers filled out evaluations on Shelli-Kae with very favorable comments. Her evaluation was done and goals were set for the next year. K. Eastlund made a motion to approve the director's compensation for the upcoming year, second by T. Tebben, motion passed. Shelli-Kae thanked the board for their support and encouragement, noting that she has loved being here, making new contacts and reconnecting with old ones.

**Signature fundraising event:** Shelli-Kae mentioned that we should come up with an idea for a signature fundraising event that the community would connect to the senior center. Examples would be the Chili cook off for United Way, or the Hotdish Bake off that supports the DC Historical Society. K. Eastlund mentioned that we should find a partner for this endeavor.

**Items from the floor:** T. Tebben mentioned that perhaps someone to explain endowments, planned giving or retirement planning would be good to have for coffee and pie series. Of course they would need to be very generic and not try to sell their product.

Meeting adjourned after M. Nitti made a motion, seconded by D. Benson, motion passed.

Next meeting is March 8 at 9:30.

Respectfully submitted,

Toni Tebben  
Secretary