

**Alexandria Senior Center
Board Meeting
April 12, 2023**

The meeting was called to order by President D. Shea. The Pledge of Allegiance was recited by all in attendance. Present were D. Shea, M. Nitti, T. Tebben, D. Dilly, T. Snell, S. Quitmeyer, and C. Barlage. Absent were D. Benson and K. Eastlund. Guests were Shelli-Kae Foster, and Carol Strong.

Secretary's Report: The minutes were reviewed and a motion was made to approve by M. Nitti, with a second by T. Snell, motion passed.

Treasurer's Report: M. Nitti reviewed the treasurer's report. Total cash on March 31, 2023 was \$183,325, total income was \$8,910, total operating expenses for the month were \$10,810, with depreciation of \$715. Net loss for the month was \$4,659.

Highlights for the month were: received a grant of \$450 from REA Roundup to go towards paint and new window treatments, advance ticket sales for the spring luncheon were \$836 and the endowment savings account increased \$1000 due to a donation. We should see a decrease in newsletter costs as the bulk rate issue has been corrected, but payroll expenses have increased and there were additional meeting room remodel expenses.

C. Barlage made a motion to approve the treasurer report, second by D. Dilly, motion passed.

Executive Director's report: Shelli-Kae went over her report. The deadline for the May newsletter is April 15th. We currently have 640 active members, with new members joining all the time.

Carol Strong was awarded the Outstanding Citizenship Award from the Elk's Lodge. Congratulations Carol! The part time position to assist Shelli-Kae has been posted on the website, Facebook, the Chamber website and will be in the Echo soon. Spread the word about the opening of 20 hours per week. This is part of the Enhance Grant from the city and there were some discrepancies in the time frame for the part time person. We will either need to amend the grant or amend the projects. It was decided to amend the grant and re-apply in October for additional funds. New programs are happening and current ones continue to move forward. We are still looking for volunteers for maintenance and more bingo calling.

Shelli-Kae and Deb Shea met with EmaJean Hanson-Ford of HRA about the asking price of the center. EmaJean did ask how the amount was decided upon and then asked for more information. Shelli-Kae was asking how we should move forward with her request. It was decided that we should contact the three realtors that gave us estimates, and ask for proposals for representing the center in any upcoming transactions with HRA or other interested parties.

The MOU is with the YMCA and they have not returned it signed yet. There was a lot of discussion about how we move forward and what the next steps are. We still need to keep our own identity as we move forward. Our next step will be to contact Marty Schultz to discuss a long term agreement with the city and Charlie Meyer for the same with the county. The townships have stepped up at this point. We want this to be a long term agreement and not just a budget item every year. We need to be looking for testimonials, as well.

Shelli-Kae asked for board input on if she should host a 'Lunch & Learn' sponsored by the Chamber of Commerce in May. She would use her presentations that she has been sharing with the city, county and townships to let the business community know what is happening, and what the center's needs are. Tara Bitzan felt this would be a good way to keep the 'buzz' going. The group felt that if she felt comfortable in presenting, she should move forward.

See Shelli-Kae's report for additional information.

Executive Committee Report: K. Eastlund was absent, so no report this month. The next meeting will be April 26th at 9am.

Old Business:

Change meeting date: It was decided to leave the meeting date and time the same.

Signature Fundraising Event: It was decided that we don't need to discuss this again, but know that there is a need to come up with an event. We don't want this to fall off the radar.

New Business:

Table and Chairs: Carol Strong shared photos of several chair and table options that were seen on the tours of other senior facilities. They would need to be purchased before the end of the year as a part of the Enhance Alexandria grant. Everyone shared their thoughts on the photos and asked that Carol check on delivery times when looking at items. We felt that it would be great if we could try some more from local vendors.

New laptop: The group discussed the ongoing and upcoming need for an additional laptop. Carol Strong and Mary Nitti are always in need of the laptop at the same time and with hiring a part time person to assist Shelli-Kae there will be even more need. C. Barlage and a second by T. Snell, to move forward with getting what was needed, motion passed.

Part time position: This was discussed earlier.

Items from the floor:

Marketing committee: T. Tebben shared some of the items the committee was working on and that the committee has been meeting each month due to several items on their agenda. She shared the costs of printing the newsletter and the income from sponsor ads. It is a large cost difference in color vs all black and white for the newsletter. We will have the newsletter printed one time in black and white and see if there are any comments. We will be doing a survey later this year, and we have placed the expiration date on the mailing label. Denise Strand is working on updating the membership form on the website. We now have 77 members getting the newsletter via email, which is a big increase. The committee decided to reorder the chip clip for this years' Triad on June 22 and get the trifold brochure reprinted.

Volunteer of the year: It was to consensus that Carol Jenson (CJ) be the volunteer of the year. She will be presented a certificate at the volunteer appreciation lunch on April 28th.

Microphone system: D. Shea said we should address the microphone system in the dining room. It seems that there are always concerns when it is used.

Meeting adjourned after T. Snell made a motion, seconded by D. Dilly, motion passed.

Next meeting is May 10 at 9:30.

Respectfully submitted,

Toni Tebben
Secretary

ASC 4-12-23