

**Alexandria Senior Center
Board Meeting Minutes
January, 8 2025, 9:30am**

Meeting was called to order by President Mary Nitti. Pledge of Allegiance recited. Present M. Nitti, T. Tebben, K. Linn, S. Quitmeyer, J. Mahoney, K. Eastlund, T. Snell, D. Shea, S. Sonstegard. Others present SK Foster and B. Christenson. Absent: D. Dilly

Additional items added to the agenda: Check signing policy, CD transfers

Handouts: Dec Board minutes, Treasurer reports, Exec Directors report, Echo Press Senior article.

Secretary's Report: The December minutes were reviewed. Motion to approve Sec. report K. Linn 2nd K. Eastlund carried.

Treasurer's Report: J. Mahoney reviewed the treasurer's report. The total cash on Dec 31, 2024, was \$237,075 total income was \$25,180 and total operating expenses were \$23,677. Net profit for the month was \$1,920. Income highlights for the month were: T. Tebben asked about postage, dues and subscription amounts being substantially different than last year. Jan explained that she has made some changes to the chart of accounts. Maintenance costs were down. All three December fundraisers had higher income than in past years. Mall Cornercopia \$4095. Bake sale \$1,731 Holiday tables \$6,045. Motion made by K. Eastlund to accept the treasurer's report, second by D. Shea, motion passed.

Election of Officers: M. Nitti went over the duties of the positions prior to the election of officers.

President: T. Tebben nominated M. Nitti for President, second by T. Snell. With no other nominations, D. Shea made a motion that nominations cease, second by J. Mahoney, motion passed.

Vice-President: D. Shea nominated S. Quitmeyer for Vice-President, second by K. Eastlund. With no other nominations, T. Tebben made a motion that nominations cease, second by K. Eastlund, motion passed.

Treasurer: K. Eastlund nominated J. Mahoney for Treasurer, second by K. Linn, with no other nominations, D. Shea made a motion that nominations cease, second by K. Eastlund, motion passed.

Secretary: T. Tebben nominated T. Snell for Secretary, T. Snell declined the nomination. K. Eastlund nominated S. Sonstegard for Secretary, second by K. Linn, T. Tebben made a motion that nominations cease, second by K. Eastlund, motion passed.

The **Member at Large Chair** will be retained by K. Eastlund, who agreed to a second term.

Executive Director's report: SK Foster had mailed out her report prior to the meeting.

Director mentioned that YMCA Capital Campaign has raised \$2,007,000 so far!! On Saturday January 11 all ASC board members are invited to Kathy Fischer's for a YMCA Capital Campaign celebration.

TOPS monthly rental fee raised to \$50/month. Seeing a big utility cost increase for 2025. NSI is our biggest utility user. Looking into off-peak rate etc.

Red Willow Arts sponsorship. Discussed last year sponsorship and weather cancelation. Asked Chuck for credit/refund. He indicated he has never credited before. More policy discussion is needed. Motion to sponsor 2025 made by T. Tebben, seconded by T. Snell. Motion carried.

Front desk staffing and ASC closed days. Forward this to Executive committee for recommendations.

ASC Fall Annual Fall Fund Drive new total is \$19,760. Goal \$20,000.

Nice article in the Echo Press on Douglas County Senior populations.

Jackie is back at YMCA from Maternity leave.

Executive Committee Report: Did not meet.

Old Business:

Painting and window treatments. Still working on quotes for painting and treatments(shades). Need quote just for painting. First impressions are very important. Tabled vote till February meeting.

Capital Campaign Y contribution. Much discussion regarding timing, options and wording. Motion ASC to make a Capital Campaign contribution to YMCA of up to \$10,000 from ASC interest earnings. \$1,000 is already pledged to Y Capital Campaign so \$9,000.

Motion K. Eastlund second J. Mahoney. Vote five yes and three no - passed.

Transition team:

The team met by zoom with Doug Gallows of Lifespan Design Studio. Discussed floorplan design issues – seven pages! Discussed continuation of his Design Consultation services. Asked Mr. Gallows to present ASC with a quote for his services going forward. ASC board will vote on proposal.

New Business:

Location of communication folders for board members – Nitti discussed.

Conflict of interest policy. Handed out by President Nitti, signed and returned by all board members.

Endowment Policy. Treasurer Mahoney stated we currently do not have an Endowment policy. It was tabled. Will review as needed.

Operating Reserve Policy. Discussed language: “Annually, in the 3rd quarter, a reserve is established to provide for two years of ordinary operating expenses based upon budget projections”. Tabled to 3rd quarter.

Check signing policy – goes to Executive committee to draw up policy and present to board. February Board agenda item.

Employee review and compensation: Confidential. S Sonstegard recused himself.

K. Eastlund made a motion to adjourn, seconded and carried.

Next meeting is February 12 at 9:30 at ASC.

Respectfully submitted,

Scott Sonstegard/Toni Tebben, Secretary